

Adult Critical Care Unit

New trainee induction

Checklist for trainees unable to attend local group induction.

Welcome to the ACCU. We aim to provide you with the same local induction content as your colleagues will have received at more 'formal' Wednesday afternoon sessions in August, November, February or May. The way we provide this will depend on when you start and who is available to help you. You will be able to garner most of the information you need from available written resources (e.g. accu.london, box.com) and by talking to current trainees.

This checklist is to help you know what you need to know! Please tick to indicate done/not applicable (e.g. you worked here before). Use this as a prompt for the questions you might need to ask. You will be able to organise most of this yourself (e.g. a quick tour of the unit with an existing trainee at the beginning of your first shift), however if you are having difficulty please contact your Educational Supervisor as soon as possible.

- Access and read the Trainee Guide at accu.london
- Understand the basic operation of the unit (teams, consultants, ward rounds, out of hours arrangements, off unit responsibilities)
- Familiarisation tour of ACCU
- Familiar with location of ACCU offices, on call rooms, theatres, CT scan, ED resus
 - Familiar with following:
 - How to find ACCU folder + some awareness of its contents
 - M&M meetings
 - Teaching programme
 - Your NHS email account and how to access it off-site
- Stat & mand training – how to access the materials and pass the modules
- Watch the ANTT video (on accu.london)
- Pharmacy talk, or at least familiar with drug chart, where to find prescribing information, routine ACCU prescriptions
 - Equipment familiarisation:
 - Know how to give a bolus using the syringe drivers/infusion pumps
 - Basic operation of the Carestation ventilator
 - Awareness of the range of equipment used on ACCU
 - Know the procedure for dealing with bronchoscopes if applicable
- Access NGT CXR training (see accu.london for web location) and understand protocol for CXR NG clearance