## **ACCU Locum Quick Induction**

The full Trainee Induction guide is available on the Intranet I Drive:

Surgery and Anaesthesia\ACCU\Trainees\Induction.

The ACCU folder contains a lot of other useful information including Unit policies and protocols.

A temporary ID badge (with security and scrubex access) can be obtained from the Nurse in Charge. This may need to be activated at the Security desk (Stepney Way entrance) if it hasn't been used for a while and there is a £10 charge if not returned. Computer access requires a Smartcard.

The ACCU is divided into 3 areas: A (beds 1-14), B (beds 31-44) and C (beds 15-30)

Contact phone numbers:

45711 – Cons A 45712 – Cons B 45713 – Cons C

45714 – HDU Trainee 45715 – ICU Trainee 45716 – NIC – B

45717 – NIC – A 45718 – NIC – C

Bleeps: Dial 81 – bleep Number – your Number.

Bleep 1113 is held by the C-person (Co-ordinator). This is the bleep which receives all trauma calls, cardiac arrests, fast bleeps and emergency calls. 1480 also receives arrests and trauma calls. 1480 and 0814 should be carried by the  $1^{st}$  and  $2^{nd}$  runners, usually one on each side of the unit.

At night, there are 4 other anaesthetic trainees in the hospital: the senior SpR carries 1220. The paediatric SpR carries 1061, Obstetric SpR 1326 and the SHO 0028. You should liaise with your colleagues at the start of a night shift, as you may be able to help each other in the event of an emergency, or if the Consultant is not immediately available.

AT LEAST ONE AIRWAY-TRAINED DOCTOR MUST REMAIN ON 4E AT ALL TIMES

Cardiac Arrests and Trauma Calls should be answered by suitably experienced trainees – ST3 or above. Code Reds – ST5 or above. ED Cons asks for help – ST5 or above or ACCU Consultant.

Emergency drug boxes (x3) are located in the pharmacy fridge.

Airway and difficult intubation trolleys are located opposite the reception desks on 4E and 4F.

Emergency Buzzers: There are orange lights in the ceiling which will flash and lead you to the bay or side-room where the Emergency is taking place.

Infection Control – Please ensure the highest standards are maintained at all times. Observe and obey the instructions on infection control notices especially outside the side-rooms.

<u>CALLING FOR HELP:</u> If you are not the most senior trainee, bleep 1113 or phone ext. 45715 for help. The 1<sup>st</sup>-on Consultant will normally be present in the hospital from 08:00 until 22:00 every night and available on ext. 45711. After 22:00 they are available on mobile phones through switchboard.